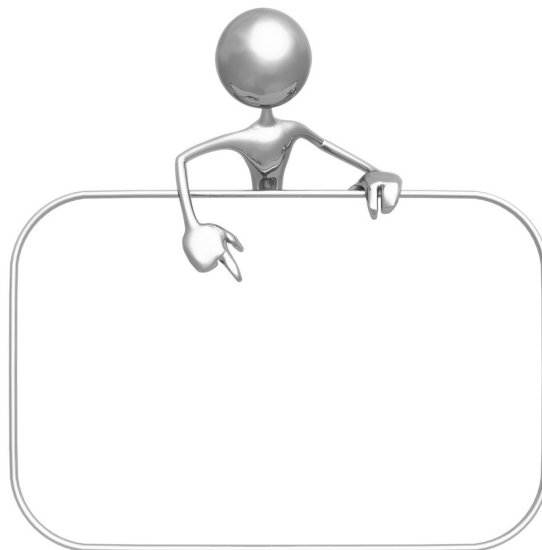


Team Leading LEVEL 2



This qualification is for individual working in any environment who undertakes team leading duties on a daily basis. This qualification can be completed as part of an Apprenticeship Framework.



THE QUALIFICATION STRUCTURE

Level 2 NVQ Certificate in Team Leading

To achieve the Level 2 NVQ Certificate in Team Leading the learner must achieve

- a minimum of 17 credits overall
- 10 credits from all mandatory units
- a minimum of 5 credits from optional units group 1
- a minimum of 2 credits from optional units group 2

Mandatory Units (10 Credits)

CU855 Manage Personal Development

CU856 Develop Working Relationships with Colleagues

CU857 Communicate Information and knowledge

Optional Units - Group 1 (minimum of 5 Credits)

CU761 Set objectives and provide support for team members

CU858 Plan, allocate and monitor work of a team

Optional Units - Group 2 (minimum of 2 Credits)

CU859 Manage or support equality of opportunity, diversity and inclusion in own area of responsibility

CU860 Support team members in identifying, developing and implementing new ideas

CU861 Manage conflict in a team

CU862 Lead and manage meetings

CU863 Participate in meetings

CU864 Make effective decisions

CU865 Manage knowledge in own area of responsibility

CU866 Procure supplies

CU867 Manage customer service in own area of responsibility